

DIRECTOR OF CENTRAL INTELLIGENCE  
**Security Committee**

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy to the DCI for Collection Tasking  
Deputy Director for Administration

FROM: Robert W. Gambino  
Chairman

SUBJECT: Community Guidance on Implementation of  
E.O. 12065

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1. Action requested: That you approve proposed security policy guidance to the National Foreign Intelligence Board regarding implementation of Executive Order 12065.

2. Background and discussion: E.O. 12065, which changes certain aspects of the security classification system, takes effect on 1 December 1978. Among other things, it requires agencies to promulgate guides to provide for the identification and uniform classification of information. The Order also requires that information classified for more than six years be the subject of a narrative reason for such extension.

E.O. 12036 - "United States Intelligence Activities" - makes the DCI responsible for ensuring the establishment by the Community of "common security standards" for intelligence information, and for providing policy guidance for the protection of sources and methods. Issuance of common classification guidance is supportive of this responsibility. The attached proposed memorandum is designed to:

a. Task NFIB members and program managers to develop classification guides with particular

reference to sources and methods and compartmented data. (This recognizes the unique familiarity that program managers have with the sensitivity of their data.)

b. Provide a set of Intelligence Community classification criteria to aid in the identification and protection of intelligence information and sources and methods. (The proposed criteria are modeled on those developed for CIA use.)

c. Require a copy of all Community classification guides to be provided to the Chairman, DCI Security Committee, "for review in support of responsibilities under E.O. 12036."

d. Require all compartmented data to be classified for the maximum period allowed under E.O. 12065, and to be reviewed then to determine any further needs for classification protection. (This all-inclusive approach would be subject to revision as shown proper by later, detailed reviews of compartmented programs.)

e. Provide a standardized narrative statement of reasons for extension of classification in the interests of uniform Community usage.

The review function assigned to the Security Committee will permit cross-program analysis and opportunity to standardize Community security procedures.

3. Recommendation: That you sign the attached proposed memorandum for the NFIB.

Robert W. Gambino

Attachment

SUBJECT: Community Guidance on Implementation  
of E.O. 12065

CONCURRENCE:

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Deputy to the DCI for Collection Tasking

\_\_\_\_\_  
Date

\_\_\_\_\_  
John F. Blake  
Deputy Director for Administration

\_\_\_\_\_  
Date

APPROVED: \_\_\_\_\_  
Director of Central Intelligence

DISAPPROVED: \_\_\_\_\_  
Director of Central Intelligence

DATE: \_\_\_\_\_

SUBJECT: Community Guidance on Implementation of  
E.O. 12065

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MEMORANDUM FOR: National Foreign Intelligence Board

SUBJECT: Intelligence Community Implementation of  
Executive Order 12065

1. Executive Order 12065 becomes effective on 1 December 1978. It changes certain aspects of classifying and marking information. Intelligence Community agency heads and program managers/executive agents are enjoined to ensure that security policies and procedures under their cognizance are in accordance with the Order and the related "Information Security Oversight Office Directive No. 1 Concerning National Security Information." The Executive Order and Directive No. 1 take precedence over conflicting policies and procedures in existing Community directives and regulations to include DCID 1/7, DCID 1/19, and Sensitive Compartmented Information (SCI) control directives, which will be revised as necessary.

2. Particular attention shall be given to the requirement in the Order to promulgate classification guides, especially with regard to SCI and to other information bearing on intelligence sources or methods. NFIB members and program managers/executive agents are responsible for developing such guides for the programs under their cognizance. As an interim measure, existing guides may be modified or summary guidance provided by message/cable format pending coordination and approval of final versions. The attachment lists categories of information which should be considered in preparing classification guides for Intelligence Community applications. A copy of all guides promulgated for foreign intelligence and foreign counter-intelligence shall be provided to the Chairman, DCI Security Committee for review in support of my responsibilities under E.O. 12036.

3. To ensure an adequate period of protection pending a detailed review of classification requirements, all SCI shall be annotated to show that it will be reviewed for declassification on a date 20 years from the date of the material (30 years in the case of Foreign Government Information as defined in the Order). The requirement for this annotation shall be included in guides for SCI. The reason for the extension of classification longer than six years may be shown for SCI or other intelligence information by use of the following, selecting the words or phrases applicable to the class or item of information involved:

"Reason - to protect sensitive (cryptologic/technical/human/clandestine) (sources/methods of collecting)/(means of processing) intelligence which are expected to remain sensitive because of (vulnerability to counteraction)/(loss of informational advantage to the United States) during the full period of classification."

4. Questions on these matters should be directed to the DCI Security Committee.

STANSFIELD TURNER

Attachment

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Next 5 Page(s) In Document Exempt

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